

**U.S. CONCRETE, INC.
SAFETY POLICY and PROCEDURE MANUAL**

FUNCTION	Safety	TOPIC	Hazard Communication
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OBJECTIVE(S): To provide a work atmosphere that is conducive to attaining a high work standard and as free as possible from safety and health hazards. To that end, U.S. Concrete has developed this policy to ensure that employees are aware of the chemicals to which they be exposed in their workplace and the precautions necessary to limit exposures.

GENERAL POLICY: (Defined below)

APPLICATION: U.S. Concrete, Inc.

RESPONSIBILITY: President/General Manager

(1) STATEMENT OF POLICY

This written program addresses the procedures followed by the _____ facility in implementing the OSHA Hazard Communication Standard; 29 CFR 1910.1200. This Program includes a discussion of the 1) hazardous chemicals inventory; 2) labeling program; 3) maintenance and availability of Material Safety Data Sheets; 4) employee training; 5) hazards of non-routine tasks and 6) procedures for contractors.

(2) ADMINISTRATION

All aspects of this program will be administered by the designated Safety Manager. This program will be periodically reviewed and updated as necessary.

Under this program, employees will be informed of the contents of the Hazard Communication Standard, reviewed on the hazardous properties of chemicals and substances in the workplace, covered on safe handling procedures and the measures to take to protect them from these hazards, and trained on the hazards of non-routine tasks.

(3) **LIST OF HAZARDOUS CHEMICALS**

A list of all hazardous chemicals present in the workplace has been compiled. The chemical inventory list can be used to identify the corresponding Material Safety Data Sheet for each hazardous chemical. A master list is maintained by, and is available upon request from the designated Safety Manager. This list is also provided as Attachment 1 to this Program.

(4) **LABELING**

A labeling system has been implemented in order to enable employees to quickly and easily identify the hazardous properties of each hazardous substance in the workplace. The highlights of this labeling system include:

1. All containers of hazardous chemicals received for use on-site must be labeled. The responsibility of labeling commercial products rests with either the manufacturer or the distributor. If proper labels are not present on incoming hazardous substances, the shipment will be rejected unless the facility has sufficient information to label the container.
2. For storage tanks (i.e. gasoline, diesel etc.) a label identifying the hazardous properties of the contents will be affixed to each tank in a conspicuous manner.
3. During regularly scheduled facility inspections, all storage tanks and containers will be inspected for proper labeling.
4. The ----- Facility Manager or designate has the responsibility to ensure that all tanks or containers of hazardous chemicals are properly labeled.
5. When new information on a product is made available to the facility, new labels reflecting this information will be prepared and affixed to the appropriate container as soon as possible.

(5) **MATERIAL SAFETY DATA SHEETS**

1. Material Safety Data Sheets must either proceed or accompany any new chemicals received at the facility. If a shipment arrives without a MSDS, the --- Facility Manager, or designated Safety Manager will contact the manufacturer or distributor to obtain a copy.
2. Material Safety Data Sheets for all products currently listed on the inventory are maintained by the designated Safety Manager. These MSDS's are maintained alphabetically by the manufacturer's product or chemical name.
3. Employees can obtain access to a MSDS by contacting either their supervisor or the designated Safety Manager.
4. When new MSDSs on a product are provided, the designated Safety Manager will replace the old MSDS with the most recent information.
5. At a minimum, a MSDS will contain the following information:

- a) Name of the product and other forms of identification
- b) Chemical hazards in written or pictorial form
- c) Physical characteristics
- d) Physical hazards
- e) Health hazards
- f) Emergency and first aid procedures
- g) Safety precautions and control measures

(6) TRAINING

1. Any employee who works with or has the potential to be exposed to hazardous substances in the workplace will receive initial training on the Hazard Communication Standard, and the safe use of these hazardous substances. A program using visual aids and classroom type training has been prepared for this purpose. Whenever a new hazard is introduced to the terminal, additional training will be provided.
2. The training will include the following items:
 - a) Summary of the Hazard Communication Standard and review of this written program.
 - b) Review of hazardous substances and the properties that make them hazardous.
 - i Identity of the hazardous chemicals and substances in use on-site.
 - ii Hazard recognition, including a review of the in-house labeling system and its application.
 - iii How to read and interpret the information on both labels and the Material Safety Data Sheets and the location and availability of the MSDSs.
 - iv Procedures to protect against hazards, work practices or methods to assure proper handling of hazardous substances and procedures for non-routine tasks.
3. Periodic training sessions will also be conducted to review the information presented in the initial training.
4. Retraining will be required when the hazards change, or when a new hazard is introduced into the workplace.

(7) HAZARDS OF NON-ROUTINE TASKS

1. The following non-routine tasks are those that the terminal reasonably expects will be conducted on an infrequent basis:
 - a) Spill Response
 - b) Confined Space Entry (Permit Required)
2. Employees will receive training in the procedures and work practices for safely conducting non-routine tasks prior to the operation taking place.

(8) CONTRACTOR PROCEDURES

1. Contractors who are performing work at the facility, will receive "Hazard Communication/Right-to-Know" training where it is reasonably foreseen that the contractor's employees may be exposed to hazards created by the facility's on-site activities.

The training will consist of providing the contractor's on-site supervisor with verbal instruction (and as needed written confirmation) of potential hazards present at the terminal. Examples of hazards that might be discussed include:

- a) Location and Properties of Hazardous Substances at the terminal.
 - b) Location and Characteristics of Hazardous Waste at the terminal, if applicable.
2. Contractors will be advised of the terminal's site safety policies and procedures, as well as emergency procedures.
 3. Any contractor bringing hazardous substances on-site must provide to the designated Safety Manager the appropriate hazard information (including MSDSs) on these hazardous substances.
 4. Contractors must obtain the necessary permits from the ----- Facility Manager, or the designated Safety Manager prior to performing any hot work, line breaking, confined space entry or lockout/tagout.

Approved by:	Original at US Concrete Houston
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Effective Date:	1/1/03
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Signature:	Original at US Concrete Houston
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